

SANTA CRUZ COUNTY
NOTICE OF INTENT POLICY

- The NOI may be submitted to the Commissioner by the operator of the property to be treated, the operator's authorized representative, or by the licensed pest control business that is to apply the pesticide. However, it is the operator's responsibility to assure that the NOI is accurate, and any violations will be written to the operator of the property.
- All Notices of Intent must be received by the Agricultural Commissioner's office 24 hours prior to the application, unless a waiver is granted.
- *Any Notice of Intent for an application scheduled for the weekend or Monday morning must be received in the office by 4:30 p.m. on Friday.*
- The Commissioner may allow a **waiver** of the 24 hour notice if she/he determines that because of the nature of the commodity, or the pest problem, effective pest control cannot be attained, or when 24 hours are not necessary to adequately evaluate the intended application. All requests for waivers must be noted on the NOI and followed by a verbal request, in person or by phone, to our office. A waiver is not granted until an Inspector reviews the notice and the Inspector grants the waiver.
- The date and time the intended application is to start are required on the NOI.
- Include all materials on the NOI, intended to be applied to the crop during an application of a California Restricted Material, not just the restricted material. This includes adjuvants as well as pesticides.
- The application may start within four days of the date given on the NOI if delays are caused by conditions such as rain, wind, or equipment breakdown.
- If an application will take more than seven days from the date given on the NOI, a new NOI is required.

NOTICES MUST BE SUBMITTED USING ONE OF THE FOLLOWING OPTIONS:

1. **PERSON:** Notices may be hand delivered to our office during regular office hours, or put through the mail slot in the door when the office is closed.
Office hours: Monday through Friday
8:00 a.m. to 12:00 p.m.
1:00 p.m. to 5:00 p.m.
2. **FAX:** Notices may be faxed to our Watsonville office at **(831) 763-8255.**
3. **MAIL:** A completed notice of intent may be mailed to us if you allow sufficient time for receipt by our office 24 hours prior to the intended application.

WEEKEND EMERGENCIES: During the summer months, if there is an emergency, a notice of intent may be submitted by alerting the inspector who is on call on Saturday. The inspector can be reached by calling the office at (831) 763-8080. Leave your name and phone number where you can be reached and the inspector will return the call within two hours. Messages are checked between the hours of 8:00 a.m. and 2:00 p.m. only.

Notice of Intent Information Requirements

Use of a **California Restricted Material** requires submission of an **NOI** (Notice of Intent) to the Agricultural Commissioner's Office prior to application. (Use of a **Federally Restricted Pesticide** does not require submission of an NOI.) Pursuant to California Code of Regulations (CCR), section 6434, NOI's must contain the information below. NOI's that lack the required information or that have incorrect information will be denied and require submission of a corrected NOI.

- **Permit Number** – For example, 44-17-4412345. Enter permit number in box #8 on NOI form PR-ENF 126X.
- Name and address of **Permittee and Applicator** – Enter permittee name in box #7 and applicator's information in box #13 on NOI form PR-ENF 126X. If the permittee is the applicator then entering "same" in box #13 is sufficient.
- **Location** of areas to be treated and name of farm operator – Enter location of application site in box #11 on NOI form PR-ENF 126X.
- **Crop / Commodity** – Enter Crop or Commodity (e.g., "strawberry" or "landscape maintenance") or the corresponding commodity code in box #16 on NOI form PR-ENF 126X.
- Approximate **Acres** or other units – Enter acreage (or square feet, etc.) to be treated in box #15 on NOI form PR-ENF 126X.
- **Method** of application – Enter the method of application in box #6 on NOI form PR-ENF 126X.
- **Pesticide(s)** – Enter the name of the pesticide(s) that will be applied in box #18 on NOI form PR-ENF 126X.
- **Application Rate and Dilution** – Enter the application rate (e.g., 3 oz./acre, 3 tablets per burrow) in box #21 on NOI form PR-ENF 126X and dilution (if applicable) in box #22.
- **Pest(s)** to be controlled – Enter target pest in box #23 on NOI form PR-ENF 126X.
- **Date and Time** intended application is to commence – Enter the date and time of the intended application in box #14 on NOI form PR-ENF 126X.
- Location and identity of **Neighboring Properties** – Enter location and identity of neighboring properties (e.g., schools, housing, bodies of water) which have changed since the permit was issued and which could be adversely impacted by the application. Enter this information in the geographic grid in the lower right-hand corner of NOI form PR-ENF 126X. Attaching a map or aerial photograph with said information is acceptable.

Special Notes...

- NOI's must be submitted 24 hours prior to the application (see reverse of page). Other time and information requirements exist for soil fumigants.
- A single NOI may be submitted for multiple application dates spanning a week or up to a month. A list of application dates and times may be attached to NOI form PR-ENF 126X.